

Co-Curricular Assessment Committee (CCAC)
Meeting Minutes
September 21, 2020

Members Present: Kelli Listenbee, Heather Brake, Evette Allen, Courtney Sears, Tiffany Johnson, Robert Robinette, Joshua Smith, Katey Provence, Matthew Robins, Beth Silverthorn, Mallory Yarborough, Natalie Eskew, Emily Devereux, Summer DeProw, Mary Elizabeth Spence, Kevin Hennings

- I. Introductions – Summer DeProw introduced new committee members: John Williams and Matthew Robins and had returning members introduce themselves and their units.
- II. April 27, 2020 meeting minutes – Kelli Listenbee moved to approve. Robert Robinette seconded. All approved.
- III. 2020-2021 Goals:
 - a. Analysis of Last Year’s Plans and Data – Summer DeProw provided an overview of last year’s goals and plans and asked the committee about their efficacy.
 - b. Action Plans – what now? – Each unit reported on how the pandemic had affected their plans and assessments and how they are adapting going forward.
- IV. Does your unit and/or supervisor need Professional Development in assessment efforts – The Assessment Office will conduct meetings with supervisors and units to review co-curricular assessment with units who wish to participate.
- V. A-State Assessment Committee (AAC) Representative – Joshua Smith and Tiffany Johnson volunteered to represent the CCAC on the A-State Assessment Committee.

Important Dates

Assessment Reporting—October 15, 2020:

- 2019-20 Assessment Plan is due by October 15, 2020
- 2019-20 Assessment Findings (Data) is due by October 15, 2020
- 2019-20 Action Plans are due October 15, 2020
- 2018-19 Status Reports are due October 15, 2020

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- TBA

Grant Applications

- October 2, 2020
- January 29, 2021